

OCBC Clubhouse Usage Policy

The Club is available to members who wish to hold a private party or event. The following guidelines apply:

Effective: 2018-04-23

- a) A Member may not entertain more than 7 guests (a ratio of 7 non-members to 1 member) at the Club at any one time. All parties/events with more than 24 persons, regardless of the number of members attending, must be approved in advance by the Board of Governors (BOG).
- b) The reservation of the Club is available on a first come first served basis, however it is recognized that non-invited members will continue to have access to the facility at all times.
- c) Those wishing to host a party or event meeting the criteria described in a) above shall submit their request, **using this form, along with the applicable donation**, to the BOG and agree to be bound by the stipulations herein or as agreed to with the Board.
- d) The Club is a small facility, and Member Hosts should keep their guest count under a 100 maximum unless otherwise agreed to with the BOG.
- e) Member Hosts agree to keep their party or event under control at all times in order to ensure the safety of attendees and protect the Club and other members property. Uniformed security provided at the Member Hosts expense may be required by the BOG.
- f) Member Hosts are responsible to furnish all of their own supplies, food, drink etc.
- g) Member Hosts are responsible for clean up, and it is expected that the Club will be left as clean as it was before the party/event.
- h) Member Hosts and their guests will clean up and leave immediately if requested by any club officer or member of the BOG if unruly behavior or damage to the Club or someone's safety can reasonably be anticipated.
- i) The Member Hosts agree to assume liability for and indemnify the Club against injuries to their (nonmember) guests and/or musicians, caterers, and all invitees.
- j) Member Hosts are encouraged to have a backup plan in the event the Club becomes unavailable due to storms or other circumstances.
- k) All events must end by a time to be agreed to with the BOG.
- l) Member Hosts must close windows, lock doors, and ensure that the gate is closed upon leaving, unless that responsibility is handed off and agreed to by another club member present.
- m) The broadcast of private Boat Club information such as the gate code, private members contact information etc. on the internet or other publicly accessible media is strictly prohibited.
- n) It is recommended that Member Hosts make a donation to offset the cost of electricity, water, and other costs borne by the club associated with their event. Such donation in no way relieves the Member Hosts from their responsibilities to leave the club clean or furnish their own food and supplies.

- Up to 50 Attendees - \$50.00
- 51 - 75 Attendees - \$75.00
- 76 - 100 Attendees - \$150.00
- > 100 Attendees - \$200.00

Illegal Activities: OCBC does not tolerate any illegal activities such as underage drinking, illegal drug usage, or fireworks on Club property. If a member or their guest participates in any such activity on Club property, the Member Hosts may lose membership privileges with no recourse for dues or fees paid to OCBC.

Lifejackets: Member Hosts and their guests shall comply with all State and Federal rules applying to PFDs (lifejackets) and their use.

Safety: Safety is paramount to OCBC. The Board of Governor and its Safety Committee may impose certain safety regulations from time to time, to which members and their guests must comply.

Agreement: Failure by the Member Hosts to enforce the policies put forth in this document or otherwise fails to protect the Club and its members shall be subject to disciplinary action by the BOG which may include but, may not be limited to suspension, expulsion or such other penalties as determined to be appropriate.

Club Use Request

Date Requested: _____ Hours Requested: From _____ To _____

Purpose: _____ Anticipated Attendee Count: _____

Special Provisions Agreed to: _____

Member Hosts: Member Hosts agree to abide by the requirements described here in or as agreed to with the BOG. The Member Hosts agree to release, to defend, to indemnify and to save harmless Oklahoma City Boat Club, it's officers, agents, and members, from and against any and all actions, claims, costs, expenses, liability, Workers' Compensation claims, loss or damage to property or injuries to, or death of, any person or persons, arising directly or indirectly from the acts and omissions of the Member Hosts or any Attendee or any of their contestants, officers, employees, representatives, invitees, guests, lessees, contractors or agents.

Signature: _____ Date: _____

Place this form along with applicable donation in the club office mail slot or mail to:

Secretary
 Oklahoma City Boat Club
 PO Box 20245
 Oklahoma City, OK 73156

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