

# OCBC-Lake Hefner PHRF Appeal Process

## INTRODUCTION

The purpose of the Handicap Appeal Form is to help the OCBC Handicap Rating Committee (HRC) identify the reasons for changing the rating on your boat. In addressing this, we are looking for how your boat is different from others in your class which we call a standard production boat. A copy of your class rules is available on the OCBC website and is where we both start. Notable deviations for different propellers or headsail configurations can be handled quickly. Boat performance data is different and requires a good data analysis from meaningful data over a number of conditions over a period of time. The form was derived from those used nationally by US SAILING and may seem unwieldy for your situation. We ask that you review the following information, do the best you can at collecting the necessary data and submit it to the HRC Chairperson for consideration. We can quickly and easily identify the key issues, get the pertinent data and determine what is appropriate for consideration.

This document describes the process for appeal of a performance handicap assigned by the HRC. It is the right of a PHRF certificate holder to appeal an OCBC HRC assigned handicap when criteria described below are met. Instructions for filing the appeal follow.

Appeals are of two kinds:

1. An owner may appeal the handicap assigned to their boat.
2. An owner may appeal the handicap assigned to a competitor's boat.

Formal appeals of handicaps are made to the OCBC HRC. Appellants must set forth their views in writing and must document their case with supporting data.

Attached to this document is the Handicap Appeal Form to be completed and submitted to the OCBC HRC Chairperson. This initiates the appeal process.

## CONDITIONS FOR HEARING AN OCBC HRC ASSIGNED RATING

1. Hull, rig, and sail dimensions are unchanged since assignment of the present handicap.
2. All parties to the appeal, by their dated signatures, agree to abide by the decision resulting from the appeal hearing.

## INSTRUCTIONS FOR COMPLETING APPEAL DOCUMENTS

Appellants must furnish all requested information using the attached form. No more than five (5) pages of additional information may be attached to the appeal form.

In the case where the appellant initiates the appeal process to change the handicap of a competitor's boat and its sisterships, the form must be filed concerning the appellant's boat only. Additional pages might in a narrative include a clear statement of the basis for the appeal of a competitor's handicap. The form and any additional pages of information comprise the appeal document and is submitted to the HRC Chairperson.

## ACCEPTANCE OF APPEAL DOCUMENTS

The OCBC HRC Chairperson will review the appeal, coordinate with the appellant if further information is needed and notify the appellant when all conditions for an appeal are met.

## APPEAL HEARING COMMITTEE PROCEDURES

When the appeal is accepted and the appellant notified, the Chairperson sends copies of the appeal document to the OCBC HRC members and a hearing is scheduled within thirty days. At the hearing, the appellant will be allowed one hour to explain their appeal. The OCBC HRC members will then question the appellant. When this portion of the hearing concludes, the Chairperson advises the parties to the appeal the decision will be provided by electronic mail within two weeks (or by regular mail to those not having email) and dismisses the parties. The committee will then continue to meet to resolve the appeal.

## ACKNOWLEDGMENT AND AGREEMENT

Each party to the appeal, by their dated signatures affixed on the appeal form, acknowledges that:

1. All of the information relating the appeal for a change in assigned handicap has been read and understood by them.
2. The boat for which the handicap is being appealed has not been modified since the date the handicap under appeal was initially assigned.
3. They agree to abide by the decision of the OCBC HRC.

**OCBC-LAKE HEFNER PHRF**

***HANDICAP APPEAL FORM***

Appellant's Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
(Appellant #1 if more than one) Email: \_\_\_\_\_

*Fill out the following even if appealing another boat's handicap.*

Boat under appeal name: \_\_\_\_\_ Sail Number: \_\_\_\_\_

Owner: \_\_\_\_\_ Boat Model/Type: \_\_\_\_\_

Current Handicap: \_\_\_\_\_ Suggested Handicap: \_\_\_\_\_

Type of bottom paint: \_\_\_\_\_

How often is paint applied/prepared: \_\_\_\_\_

How often is bottom cleaned: \_\_\_\_\_ Is the keel faired? : \_\_\_\_\_

Sail Inventory	Maker	Material	Weight	Age
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Mainsail	_____	_____	_____	_____
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Genoa LP %	_____	_____	_____	_____
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LP %	_____	_____	_____	_____
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LP %	_____	_____	_____	_____
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LP %	_____	_____	_____	_____
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LP %	_____	_____	_____	_____
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Spinnaker 1	_____	_____	_____	_____
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2	_____	_____	_____	_____
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3	_____	_____	_____	_____
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Headstay/genoa luff system: \_\_\_\_\_

Years of experience of skipper: \_\_\_\_\_ Number normally in crew: \_\_\_\_\_

How many of crew sails with you more that 50% of the time: \_\_\_\_\_

Number of races sailed annually: Weds. Evening Type: \_\_\_\_\_ Day Races \_\_\_\_\_

Include as many race results as possible with an analysis. Races 3 miles in length or longer are of particular interest.

Race Finish Position:

What percentage of the time do you finish in the top third: \_\_\_\_\_

What percentage of the time do you finish in the middle third: \_\_\_\_\_

What percentage of the time do you finish in the bottom third: \_\_\_\_\_

List boats you feel you sail even with on a boat for boat basis:

Model/Type	Boat Name	Owner	Current Handicap	Suggested Handicap

List boats that beat you on corrected time, that you feel you should be beating or sailing equal to on corrected time:

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List those boats whose handicap you consider unfair, and what handicap do you recommend as being fair (Optional):

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Additional Comments:

Date and sign this form and return it to the OCBC Handicap Rating Committee Chairperson.

Date: \_\_\_\_\_ Appellant #1 Signature: \_\_\_\_\_  
 Appellant #2 Signature: \_\_\_\_\_ Email: \_\_\_\_\_  
 Appellant #3 Signature: \_\_\_\_\_ Email: \_\_\_\_\_

Signature indicates appellant agrees to abide by the decision of the HRC